



EASYGRAD. It's the simplest, most accurate way to order your caps and gowns. Just follow the directions on our forms for steps 1 and 2. That should do it, unless you have some late additions. That's step 3. Our systematic approach keeps your cap and gown price low and your graduation planning organized.

STEP 1: Set-up your specifications

Senior Class GRAD
GRADUATION PRODUCTS | 8 NUTMEG DRIVE - NASHUA, NH 03062-2131
FAX: (855) 936-9425 • E-MAIL: GRADGEAR@SENIORCLASS.COM

STEP 1
COMPLETE THIS FORM AND MAIL OR FAX IT BY AT LEAST 12 WEEKS BEFORE REQUESTED DELIVERY DATE.

CUSTOMER INFORMATION UPDATE – CAPS & GOWNS

CONTACT INFORMATION
SCHOOL: _____
STREET ADDRESS: _____
CITY/TOWN: _____ STATE: _____ ZIP: _____
PHONE: () _____ FAX: () _____
PRINCIPAL: _____
CLASS ADVISOR: _____

GRADUATING CLASS INFORMATION – Please provide estimates when exact dates or figures are not available.
GRADUATION: _____ DELIVER BY: _____ DISTRIBUTION: _____
GRADUATES: _____ EXACT or ESTIMATED
COST PER OUTFIT: **12.85** INCLUDES: Cap Gown Tassel Individualized Packaging Shipping
Special price quoted above is based on deadlines being met as per Step 1 & 2 schedule

CAP & GOWN COLOR-MALES: _____
CAP & GOWN COLOR-FEMALES: _____
TASSEL COLOR-MALES: _____, 1, 2 or 3 COLORS MIXED
TASSEL COLOR-FEMALES: _____, 1, 2 or 3 COLORS MIXED
TYPE PROGRAM: _____ SOUVENIR OUTFITS – FREEDOM CLOTH

PACKING INSTRUCTIONS – **✓** THOSE BELOW THAT APPLY
 ALPHABETICALLY – MALES & FEMALES TOGETHER
 ALPHABETICALLY – MALES & FEMALES SEPARATE
 BY HOMEROOM or SHOP

Special CUSTOMER NEEDS-REQUESTS

Your graduation caps and gowns will be provided by University Cap & Gown, one of the most established (founded 1920), respected and reliable cap and gown suppliers in the United States, under agreement with Senior Class / GradGear. Your outfits will be made in the United States of materials manufactured in the United States.
We are committed to providing on-time and error-free delivery of your order. To maintain accuracy in all phases of order processing, we require all communication in writing by fax, mail, or E-mail.

STEP 2: Submit measurements

Senior Class GRAD
GRADUATION PRODUCTS | 8 NUTMEG DRIVE - NASHUA, NH 03062-2131
FAX: (855) 936-9425 • E-MAIL: GRADGEAR@SENIORCLASS.COM

STEP 2
COMPLETE THIS FORM AND MAIL OR FAX IT BY NO LATER THAN 12 WEEKS BEFORE REQUESTED DELIVERY DATE

CAP & GOWN MEASUREMENT TRANSMITTAL FORM – CLASS OF 2011

SHIP TO: _____
SCHOOL NAME: _____
CREATION OF: _____
STREET ADDRESS FOR LIFE SHIPPING: _____
CITY/TOWN: _____ STATE: _____ ZIP: _____
PHONE: _____ FAX: _____

TOTAL COST OF ORDER
OUTFITS @ \$17.95 each x 9
HAVE CHECK PAYABLE TO: Senior Class / Grad Gear FOR YOUR RECORD. OUTFITS IS IN OUTFITS CHECK ENCLOSED or CHECK NOT ENCLOSED

IMPORTANT DATES
DATE OF ORDER: _____
DELIVER ORDER BY: _____
DISTRIBUTION DATE: _____
GRADUATION DATE: _____

NOTE: We do not need head sizes. Our caps are adjustable.
We do not need to record a person's head size. If all orders are with a billing or non-billing order, please print the requirements in packaging. Click one. Yes, I want to be billed by home room or class. Yes, I want to be billed by home room or class. No, I don't want to be billed by home room or class.

LAST NAME	FIRST NAME	MALES	FEMALES	HEIGHT	WEIGHT

MAKE A COPY FOR YOUR RECORDS BEFORE MAILING CONTINUED ON NEXT PAGE

STEP 3: Submit late adds

Senior Class GRAD
GRADUATION PRODUCTS | 8 NUTMEG DRIVE - NASHUA, NH 03062-2131
FAX: (855) 936-9425 • E-MAIL: GRADGEAR@SENIORCLASS.COM

STEP 3
COMPLETE THIS FORM AND MAIL OR FAX IT BY NO LATER THAN 6 WEEKS BEFORE REQUESTED DELIVERY DATE

& GOWN LATE ADDITIONS TRANSMITTAL FORM – CLASS OF 2011

SHIP TO: _____
SCHOOL NAME: _____
CREATION OF: _____
STREET ADDRESS FOR LIFE SHIPPING: _____
CITY/TOWN: _____ STATE: _____ ZIP: _____
PHONE: _____ FAX: _____

TOTAL COST OF ORDER
OUTFITS @ \$22.95 each x 9
HAVE CHECK PAYABLE TO: Senior Class / Grad Gear FOR YOUR RECORD. OUTFITS IS IN OUTFITS CHECK ENCLOSED or CHECK NOT ENCLOSED

IMPORTANT DATES
DATE OF ORDER: _____
DELIVER ORDER BY: _____
DISTRIBUTION DATE: _____
GRADUATION DATE: _____

NOTE: We do not need head sizes. Our caps are adjustable.
We do not need to record a person's head size. If all orders are with a billing or non-billing order, please print the requirements in packaging. Click one. Yes, I want to be billed by home room or class. Yes, I want to be billed by home room or class. No, I don't want to be billed by home room or class.

LAST NAME	FIRST NAME	MALES	FEMALES	HEIGHT	WEIGHT

MAKE A COPY FOR YOUR RECORDS BEFORE MAILING CONTINUED ON NEXT PAGE

When the system is followed, the results are rewarding.
Fax or E-mail us for the above-shown forms. Or, you can get them on-line by visiting us at
www.SeniorClassProducts.com

EASYGRAD. It's designed to help our nation's greatest professionals --- teachers!

STEP 1
 COMPLETE THIS FORM AND
 MAIL or FAX IT BY...
**AT LEAST 8 WEEKS BEFORE
 REQUESTED DELIVERY DATE.**

CUSTOMER INFORMATION UPDATE – CAPS & GOWNS

CONTACT INFORMATION

SCHOOL: _____

STREET ADDRESS: _____

CITY/TOWN: _____ STATE: _____ ZIP: _____

PHONE: () _____ - _____ FAX: () _____ - _____

PRINCIPAL: _____
MR. MRS. MS. MISS
 DR. BR. FR.

CLASS ADVISOR: _____
MR. MRS. MS. MISS
 DR. BR. FR.

GRADUATING CLASS INFORMATION – Please provide estimates when exact dates or figures are not available.

GRADUATION: ___/___/___ DELIVER BY: ___/___/___ DISTRIBUTION: ___/___/___

GRADUATES: _____ EXACT or ESTIMATED

COST PER OUTFIT: \$18.95 INCLUDES: ①Cap ②Gown ③Yeardated Tassel ④Individualized Packaging ⑤Shipping
 Special price quoted above is based on deadlines being met as per enclosed STEP 1 & 2 schedule

CAP & GOWN COLOR-MALES: _____

CAP & GOWN COLOR-FEMALES: _____

TASSEL COLOR-MALES: _____ - 1, 2 or 3 COLORS MIXED

TASSEL COLOR-FEMALES: _____ - 1, 2 or 3 COLORS MIXED

TYPE PROGRAM: SOUVENIR OUTFITS – FREEDOM CLOTH

PACKING INSTRUCTIONS: *THOSE BELOW THAT APPLY*

ALPHABETICALLY – MALES & FEMALES TOGETHER
 ALPHABETICALLY – MALES & FEMALES SEPARATE
 BY HOMEROOM or SHOP

Your graduation caps and gowns will be provided by University Cap & Gown, one of the most established (founded 1920), respected and reliable cap and gown suppliers in the United States, under agreement with Senior Class Graduation Products. Your outfits will be made in the United States of materials manufactured in the United States.

We are committed to providing on-time and error-free delivery of your order. To maintain accuracy in all phases of order processing, we require all communication in writing by fax, mail, or E-mail.

SPECIAL CUSTOMER NEEDS-REQUESTS

STEP 2

COMPLETE THIS FORM AND
MAIL or FAX IT BY NO LATER THAN
8 WEEKS BEFORE
REQUESTED DELIVERY DATE

CAP & GOWN MEASUREMENT TRANSMITTAL FORM – CLASS OF 2018

SHIP TO:

SCHOOL NAME _____

ATTENTION OF _____

STREET ADDRESS FOR UPS SHIPPING _____

CITY / TOWN _____ STATE _____ ZIP _____

PHONE _____ FAX _____

TOTAL COST OF ORDER

_____ OUTFITS @ \$18.95 each = \$ _____

MAKE CHECK PAYABLE TO: **Senior Class Graduation Products**
FOR YOUR RECORDS, OUR FEIN IS: **46-2453582**

Check Enclosed or Check sent separately

IMPORTANT DATES

DATE OF ORDER: _____ / _____ / _____

DELIVER ORDER BY: _____ / _____ / _____

DISTRIBUTION DATE: _____ / _____ / _____

GRADUATION DATE: _____ / _____ / _____

NOTE: We do not need head sizes. Our caps are adjustable.

You do not need to submit in alphabetical order.
We will provide you with a listing in alphabetical
order. Please print to reduce errors in processing.

Circle one

Needed only if order
is to be packed by
homeroom or shop

Height in shoes from top of
head to floor. Weight should
be a true approximation.

LAST NAME	FIRST NAME	GENDER	HOMEROOM	HEIGHT	WEIGHT
		M or F		FT IN	LBS
		M or F		FT IN	LBS
		M or F		FT IN	LBS
		M or F		FT IN	LBS
		M or F		FT IN	LBS
		M or F		FT IN	LBS
		M or F		FT IN	LBS
		M or F		FT IN	LBS
		M or F		FT IN	LBS
		M or F		FT IN	LBS
		M or F		FT IN	LBS
		M or F		FT IN	LBS
		M or F		FT IN	LBS
		M or F		FT IN	LBS
		M or F		FT IN	LBS
		M or F		FT IN	LBS
		M or F		FT IN	LBS
		M or F		FT IN	LBS
		M or F		FT IN	LBS
		M or F		FT IN	LBS
		M or F		FT IN	LBS

STEP 2
 COMPLETE THIS FORM AND
 MAIL or FAX IT BY NO LATER THAN
8 WEEKS BEFORE
REQUESTED DELIVERY DATE

CAP & GOWN MEASUREMENT TRANSMITTAL FORM
PAGE _____ of _____

SCHOOL NAME: _____ CITY / TOWN: _____ STATE: _____

NOTE: We don't need head sizes. Our caps are adjustable.

Please print

Circle one

Needed only if order
is to be packed by
homeroom or shop

Height in shoes from top of
head to floor. Weight should
be a true approximation.

LAST NAME	FIRST NAME	GENDER	HOMEROOM	HEIGHT	WEIGHT
		M or F		FT IN	LBS
		M or F		FT IN	LBS
		M or F		FT IN	LBS
		M or F		FT IN	LBS
		M or F		FT IN	LBS
		M or F		FT IN	LBS
		M or F		FT IN	LBS
		M or F		FT IN	LBS
		M or F		FT IN	LBS
		M or F		FT IN	LBS
		M or F		FT IN	LBS
		M or F		FT IN	LBS
		M or F		FT IN	LBS
		M or F		FT IN	LBS
		M or F		FT IN	LBS
		M or F		FT IN	LBS
		M or F		FT IN	LBS
		M or F		FT IN	LBS
		M or F		FT IN	LBS
		M or F		FT IN	LBS
		M or F		FT IN	LBS
		M or F		FT IN	LBS
		M or F		FT IN	LBS
		M or F		FT IN	LBS
		M or F		FT IN	LBS
		M or F		FT IN	LBS
		M or F		FT IN	LBS
		M or F		FT IN	LBS
		M or F		FT IN	LBS
		M or F		FT IN	LBS
		M or F		FT IN	LBS
		M or F		FT IN	LBS
		M or F		FT IN	LBS

STEP 3

COMPLETE THIS FORM AND
 MAIL or FAX IT BY NO LATER THAN
6 WEEKS BEFORE
REQUESTED DELIVERY DATE

CAP & GOWN LATE ADDITIONS TRANSMITTAL FORM – CLASS OF 2018

SHIP TO:

 SCHOOL NAME

 ATTENTION OF

 STREET ADDRESS FOR UPS SHIPPING

 CITY / TOWN STATE ZIP

 PHONE FAX

TOTAL COST OF ORDER

_____ OUTFITS @ \$23.95 each = \$_____.

MAKE CHECK PAYABLE TO: **Senior Class Graduation Products**
 FOR YOUR RECORDS, OUR FEIN IS: **46-2453582**

Check Enclosed or Check sent separately

IMPORTANT DATES

DATE OF ORDER: _____/_____/_____

DELIVER ORDER BY: _____/_____/_____

DISTRIBUTION DATE: _____/_____/_____

GRADUATION DATE: _____/_____/_____

NOTE: We do not need head sizes. Our caps are adjustable.

You do not need to submit in alphabetical order.
 We'll provide you with a listing in alphabetical order. Please print to reduce errors in processing.

Circle one

Needed only if order is to be packed by homeroom or shop

Height in shoes from top of head to floor. Weight should be a true approximation.

LAST NAME	FIRST NAME	GENDER	HOMEROOM	HEIGHT	WEIGHT
		M or F		FT IN	LBS
		M or F		FT IN	LBS
		M or F		FT IN	LBS
		M or F		FT IN	LBS
		M or F		FT IN	LBS
		M or F		FT IN	LBS
		M or F		FT IN	LBS
		M or F		FT IN	LBS
		M or F		FT IN	LBS
		M or F		FT IN	LBS
		M or F		FT IN	LBS
		M or F		FT IN	LBS
		M or F		FT IN	LBS
		M or F		FT IN	LBS
		M or F		FT IN	LBS
		M or F		FT IN	LBS
		M or F		FT IN	LBS
		M or F		FT IN	LBS
		M or F		FT IN	LBS
		M or F		FT IN	LBS

Payment Options Form

SOLD TO:

NAME _____

SCHOOL / COLLEGE / BUSINESS _____

STREET _____ DEPT. _____

CITY / TOWN _____ STATE _____ ZIP _____

FAX _____

E-MAIL _____

SHIP TO:

NAME _____

SCHOOL / COLLEGE / BUSINESS _____

STREET _____ DEPT. _____

CITY / TOWN _____ STATE _____ ZIP _____

FAX _____

E-MAIL _____

Please complete the information above so that this sheet can be matched to your product order form.

TYPE PAYMENT BEING MADE:

- CHECK ENCLOSED – Made payable to SENIOR CLASS GRADUATION PRODUCTS
- CHECK TO FOLLOW – Made payable to SENIOR CLASS GRADUATION PRODUCTS
- INVOICE US FROM PURCHASE ORDER # _____
- CREDIT CARD - PERSONAL
- CREDIT CARD - SCHOOL



VISA - MasterCard
DISCOVER - American Express

IF MAKING PAYMENT BY CREDIT CARD, PLEASE COMPLETE THE FOLLOWING:

AMOUNT TO BE CHARGED: \$ _____

CARD #: _____

EXP DATE: ____/____ CSC: _____

NAME ON CARD: _____

SIGNATURE: _____



3-digit security code



4-digit security code

PAYMENTS MADE BY CREDIT CARD WILL APPEAR ON YOUR STATEMENT AS ACCEPTED BY SENIOR CLASS GRADUATION PRODUCTS.

Senior Class Graduation Products, LLC

FEIN: 46-2453582
ADDRESS: 8 Nutmeg Drive, Nashua, NH 03062-2131
FAX: TOLL FREE: 888-510-9619 or 603-595-8428
E-MAIL: CustomerService@SeniorClassProducts.com
WEB SITE: www.SeniorClassProducts.com

We are committed to providing on-time and error-free delivery of your order. To maintain accuracy in all phases of order processing, we require all communication in writing by fax, mail, or E-mail.